

2020 Minimum Submittals for Select Activities Building

- 1 full sized set of building plans stamped by architect or engineer, conforming to current building codes and amendments; one additional set reduced to 11 x 17"
 - Floor plan with square footage noted (proposed and existing in case of attached addition)
 - Elevations (height indicated)
 - Site Plan (property lines, roads, setbacks, driveway specs, well & septic location)
 - Survey or ILC (when applicable)
 - Road & Bridge Access Permit (when applicable)
 - Public Health OWTS Permit (when applicable)
 - Address request (when applicable)
 - Fire Safety Plan stamped by fire engineer (commercial use only)

Grading

- Site Plan (property lines, roads, setbacks, driveway specs, well & septic location)
- Plans (existing conditions, proposed conditions)
- Cut & Fill Quantities (when applicable)
- Road geometry (when applicable)
- Survey or ILC (when applicable)
- Road & Bridge Access Permit (when applicable)

Subdivision/Rural Development Exemption/PUD/Rezoning/Special Use Review/Variance

- Project Description Narrative
- Sketch Plan (Existing and Proposed Conditions)
- Adjacent Property Owner's Name and Address

1041/Tier 3&4 Mining

- Project Description Narrative
- Sketch Plan (Existing and Proposed Conditions)
- Adjacent Property Owner's Name and Address
- Impact Analysis

BLE/BLA

- Sketch Plan (Existing and Proposed Conditions)

SIGNS

- Project Description Narrative
- Sign design including all dimensions, materials, lighting and landscaping
- Site plan showing sign location including distance from property lines and roads

Temporary Use Permit (TUP)

- Project description narrative including all activities and accommodations
- Sketch Plan including all designated activity areas and routes onsite and offsite
- Estimated number or participants

Note: Staff reserves the right to require additional submittals as circumstances dictate.