



**Gilpin County Public Works Department**

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Black Hawk, Colorado 80422  
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Permit No. \_\_\_\_\_

Date: \_\_\_\_\_

**PERMIT for CONSTRUCTION and INSTALLATION  
of UTILITY SERVICES in GILPIN COUNTY RIGHT-OF-WAY**

**A PERMIT IS REQUIRED FOR ALL COUNTY ROADS IN GILPIN COUNTY**

Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_ Fax: \_\_\_\_\_

Construction Contact Person: \_\_\_\_\_

Company/Title: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_ Fax: \_\_\_\_\_

1 Location and description of work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2 Estimated Construction Period: **START:** \_\_\_\_\_ **COMPLETE:** \_\_\_\_\_

3 Extensions must be approved no less than 5 days before expiration.

4 **GENERAL PROVISIONS:**

- a) The utility company's installation shall be in accordance with good engineering practices and conform to all applicable codes, state and local statutes and standards.
- b) The utility company shall be responsible for establishing safety measures sufficient to protect the traveling public from any and all harm during construction, improvement, installation or relocation; all safety measures are to be in accordance with prevailing MUTDC, state, federal and OSHA standards.
- c) Utilities shall be placed in a location/route mutually agreed upon by the utility company and Gilpin County and in accordance with details and specifications shown on the attached construction plans. Any deviations from approved plans and specifications require the written approval of the Gilpin County Road Superintendent or designee.
- d) The utility company shall advise the Public Works Department 48 hours in advance of the commencement of any work or staging for work and shall notify the Gilpin County Public Works Department a minimum of 12 hours in advance if the date is changed.

- e) Contractor shall indemnify, save, protect and hold the County of Gilpin, its representatives, agents, employees and officers, from any and all liability claims, demands or causes of action, arising from negligence on the part of Contractor in the performance of work outlined in this permit. Contractor further waives and releases any claim against the County of Gilpin arising from any loss, damage, or personal injury to Contractor and Contractor shall be solely responsible for his/her own safety.
- f) Only emergency work shall be performed on Saturdays or Sundays. No open trench will be permitted in the traveled roadway after dark, unless pre-approved in writing by the Gilpin County Road Superintendent or designee.
- g) All underground installation shall be installed beneath the lowest surface within the right-of-way at a minimum depth of **36 inches**, however, **high voltage power lines and natural gas lines are required to be a minimum depth of 48 inches**. Exceptions must be approved and shall be so noted and initialed by the Gilpin County Road Superintendent or designee on the work plans attached hereto.
- h) Trenches shall be left open until the installation is inspected by the Public Works Department.
- i) Any disturbed portion of the right of way shall be restored to the condition that existed immediately prior to the start of any construction activities.
- j) Back filling shall be made in not more than **8 inch** lifts, mechanically compacted to 98% compaction. The last **12 inches** of backfill shall be of class 6 road base. Flow fill shall be used in any trench less than 12" wide to obtain proper compaction.
- k) All spoils, extra materials, trash, etc., shall be removed daily by the contractor. **All locate marking materials, i.e. "whiskers" remaining in roadway will be removed upon completion of the project.**
- l) Where, in the opinion of the utility company, conditions are such that boring is impossible or impractical, open cuts across a roadway may be authorized by the Gilpin County Gilpin County Road Superintendent or designee. Any open cut must not unduly hinder public travel on the roadway. **If such open cut or trench is required across a county road, the cut shall be backfilled and compacted with class 6 road base extending 25 feet beyond the edge of both sides of the road.**
- m) Compaction tests will be the responsibility of the utility company and performed by a qualified geotechnical company. Copies of the test results are to be supplied to the Gilpin County Public Works Department. Any work that fails to obtain at least 98% compaction is required to be re-excavated to the depth of the utility and re-backfilled and compacted. Re-testing of compaction is required.
- n) Any portion of roadway that has buried geogrid or geotextile must be bored under at the aforementioned depth so as to not cut or tear the fabric.
- o) The utility company shall mark the location of the installed utilities in accordance with good practices at locations designated by the Public Works Department. Utility company shall provide as-built drawings of the installed utilities to the Gilpin County Public Works Department within **14 days** of completion of the installation.

- p) Upon written requests from Gilpin County, in the event any future improvements are to be made to the public road or for the installation of a County-owned utility, which would necessitate relocation or removal of the installed utility, the utility company will accomplish such relocation or removal within a reasonable time frame and at the sole expense of the utility company.
- q) In accepting this permit, the undersigned, representing the utility company, verifies that he/she has read and understands all of the provisions here in; that he/she has authority to sign for and bind the utility company and that by virtue of his/her signature, the utility company is bound by all conditions set forth therein.
- r) PERMIT FEES:
  - i. \$200.00 Initial Impact Fee
  - ii. \$.05 per linear foot for all work within the County Right-of-Way.
 Estimated number of linear feet: \_\_\_\_\_
  - iii. \$5000.00 Bond is in affect for a minimum of 6 months post completion of work and through at least one freeze-thaw cycle.

Agreed to by: \_\_\_\_\_ Print Name: \_\_\_\_\_

Date \_\_\_\_\_ Company \_\_\_\_\_

<i>For Public Works Office Use Only</i>	
Permit Fee: \$ _____	\$0.05 x _____ linear feet = \$ _____ + \$200.00
Date Paid: _____	Received by: _____ Paid with: _____
*****	
<b>Permit:</b>	<b>Approved      Denied      Permit Number: _____</b>
Comments/Requirements/Conditions:	
Public Works Official: _____	Date: _____
*****	
<b>Certificate of Completion:</b>	
This signed Certificate of Completion signifies that all work pursuant to the above referenced utility permit has been completed according to applicable Gilpin County regulations and that all fees have been paid in full.	
Public Works Official: _____	Date: _____