



Gilpin County Fairgrounds Rental Request

Parks & Recreation

Date/s Requested: _____ Times Requested: _____

Fairground Area Requested: _____

Event: _____ # of People Attending: _____ # of Vehicles: _____

Description of Event: _____

Requested By: _____ Organization: _____

Phone # _____ Email: _____

Address: _____ Gilpin Resident: YES / NO

Certificate of Liability Insurance Needed: YES / NO

Read, Sign and Return: *Policy Statement for Use of Gilpin County Facilities for Rental Activities*

Office Use Only:

Refundable Damage Deposit

Number of Attendees	Amount of Refundable Damage Deposit
0-10	None
11-50	\$50/event
51-up	\$100/event

Facility Fees

Room	Resident Rental	Non-Resident Rental	Community Group Business Meetings	Community Group Event Rental
Indoor Arena 65' X 150'	\$75/day Includes Lobby	\$200/day	No Charge	No Charge
Outdoor Arena Regulation Size	\$100/day	\$300/day	Not Available	\$100/day
Exhibit Barn Lobby	Determined By P&R Director	Only with Indoor Arena Rental	No Charge	No Charge

Damage Deposit: _____

Room Price: _____ X Number of Days: _____

Additional Costs: _____

Total Amount: _____ Cash _____ Check # _____ Payment Date _____

Date Insurance Received: _____ Staff _____ Entered in Max Galaxy Date _____

Date Damage Deposit Refunded: _____

Damage Report Filed: _____ Status: _____

Gilpin County Community Center & Fairgrounds
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