

# Real Property Protest Form

REAL PROPERTY QUESTIONNAIRE - Attach Additional Documents as Necessary

**Documentation:** Reason for requesting a review

\_\_\_\_\_

\_\_\_\_\_

**MARKET APPROACH** (ALL PROPERTY TYPES): This approach to value uses sales from the appropriate time period to determine the actual value of your property. The following items, if known, will help you estimate the market value of your property.

If available, attach a copy of any appraisal or written estimate of value.

Have similar properties in your immediate neighborhood sold?

**DATE SOLD**

**PROPERTY ADDRESS**

**SELLING PRICE**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Based on these sales and accounting for differences between sold properties and your property, state the value of your property.  
\$ \_\_\_\_\_

**COST APPROACH:** (USE FOR NON-RESIDENTIAL PROPERTIES ONLY.) This approach to value uses replacement construction costs from the appropriate time period to determine the value of your property. The following items, if known, will help you estimate the replacement cost of your property.

**YEAR BUILT** \_\_\_\_\_

**BUILDER** \_\_\_\_\_

**ORIGINAL CONSTRUCTION COST** \$ \_\_\_\_\_

List all changes made to your property prior to January 1 of the current year, i.e., remodeling of storefront; expansion of storage area; addition to parking, service or manufacturing area.

**DATE SOLD**

**PROPERTY ADDRESS**

**SELLING PRICE**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is your structure in typical condition for its age? \_\_\_\_\_

If not, why? \_\_\_\_\_

Based on the original cost of construction and of any changes, including depreciation, state the total value of your property.  
\$ \_\_\_\_\_

**INCOME APPROACH:** (USE FOR NON-RESIDENTIAL PROPERTIES ONLY.) This approach to value converts economic net income from the appropriate time period into present worth.

If your property was rented or leased, attach operating statements showing rental and expense amounts for this property.

Indicate square foot rental rate for all tenants. (Attach rent schedule & lease schedule.)

If known, list rents of comparable properties.

If available, attach operating statements showing rental and expense amounts for comparable properties.

If an appraisal using the income approach was conducted, please attach.

**Final Estimate of Value** \$ \_\_\_\_\_

**Agent Assignment:** I authorize the below named agent to act on my behalf regarding the property tax valuation of the property herein described for the year \_\_\_\_\_.

Agent's Name (please print) \_\_\_\_\_ Telephone Number \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail all correspondence regarding this protest to the above named agent at the following address:

\_\_\_\_\_

Indicate name and telephone number for a person the Assessor may contact if an on-site inspection is necessary:

\_\_\_\_\_

\_\_\_\_\_

**Verification:** I, the undersigned owner or agent of this property, state that the information and facts contained herein and on any attachment constitute true and complete statements concerning the described property.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_