



JOB DESCRIPTION: EQUIPMENT OPERATOR I – ROAD & BRIDGE DIVISION

Primary Responsibility: Operates a variety of heavy equipment such as graders, loaders, dozers and tandem trucks; services and maintains assigned equipment. Plows snow and performs manual labor as necessary.

Supervised by: Road & Bridge Team Leader

Supervises: N/A

FLSA status: Non-Exempt

Main Job Duties:

- Operates heavy equipment, i.e., road graders, loaders, dozers, backhoes, tandem trucks (with snowplow and water tank attachments). (25%)
- Performs manual labor as directed. (20%)
- Maintains knowledge and observes appropriate safety and operational regulations and policies. (20%)
- Plows snow and participates in snow and ice control activities. (10%)
- Performs preventative maintenance on all equipment assigned (i.e., equipment must be kept clean and free of debris, perform proper pre- and post-trip inspections). Performs routine maintenance of vehicles and/or equipment assigned to them as needed. (10%)
- Completes paperwork per Federal Motor Carrier Safety Regulations. (10%)
- Performs other duties as assigned by the Director of Public Works and Facilities, Public Works Operations Supervisor and/or Road and Bridge Team Leaders and any duties needed to stabilize an emergency situation. (5%)

Hours: Subject to involuntary overtime and/or irregular work hours for snow removal and emergencies in addition to the normal 40-hour workweek. Must be available for emergency call-in.

Qualifications:

- Education: High School diploma or equivalent preferred.
- Knowledge of principles and practices of gravel and native surface road maintenance, repair and construction, snow & ice control and safe work practices.

- Ability to:
 - (a) Work independently in the absence of supervision.
 - (b) Work efficiently and effectively as a team member within the department.
 - (c) Maintain courteous and effective working relationships with the public, county departments and coworkers.
 - (d) Accurately and effectively transmit and receive information that is necessary to the accomplishment of goals and objectives, including effective written and oral communications in English; and the ability to listen.
- Must demonstrate basic mechanical knowledge.
- Must pass background check, including traffic and criminal.

Certifications:

- Must have a Class B CDL with tanker and air brake endorsements without any restriction due to driving record. Must also be able to drive a county vehicle.
- Must possess Flagger Certification in the State of Colorado or be able to obtain Certification within six (6) months of employment.
- Must possess FEMA ICS 100 and 700 certifications within six (6) months of employment.

Mental/Physical Requirements:

- Must be capable of working in stressful situations including plowing snow in bad weather.
- Must be able to stoop, bend, stretch, twist, reach, kneel, squat and balance.
- Must be able to sit, stand or walk for long periods of time.
- Must have appropriate voice skills to be clearly understood on the telephone, radio and in public contact.
- Some work is performed outside where employee is subject to weather conditions.
- Must be able to lift a minimum of 50 pounds without assistance.
- Must be able to perform without additional assistance the physical movements required for equipment operation and manual labor.

Experience:

- Must have acceptable documentation of equipment and/or tandem experience in the form of previous employment or certificate of training from an accredited school.
 - Previous experience using various power hand tools such as chainsaws, drills, etc. required.
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I, _____ have read the above job description for the **Gilpin County Equipment Operator I -- Road & Bridge**. To the best of my knowledge I am able to perform all duties of the job as described.

Employee

Date

Supervisor

Date