

MINUTES OF THE MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS  
GILPIN COUNTY, COLORADO

June 27, 2017

A regular meeting of the Board of County Commissioners of Gilpin County was held on June 27, 2017, at the Gilpin County Old Courthouse. Chair Gail Watson called the meeting to order at 9:00 a.m. In attendance were Chair Watson; Commissioner Linda Isenhart; Commissioner Ron Engels; County Attorney Jim Petrock; and Deputy Clerk to the Board Sharon Cate.

**Boundary Line Adjustment Applications.**

BLA #16-03. County Planner Daniel Horn presented a boundary line adjustment application for Wesley F. and Shirley A. Arends, Parcels A, B, C, D and E, S6&7 T3S R72W, to create Parcels #1, #2, #3, #4 and #5, S6&7 T3S R72W. Commissioner Engels moved to approve BLA #16-03, for Wesley F. and Shirley A. Arends. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0.

BLA #17-04. County Planner Daniel Horn presented a boundary line adjustment application for Christopher Perret, lots 83 and 84, Sunrise Heights Addition to Gilpin Gardens subdivision, S17 T2S R72W. He explained that the purpose of the adjustment was to make both lots eligible for building structures. Commissioner Engels moved to approve BLA #17-04, for Christopher Perret, creating Parcels 83A and 84A, Sunrise Heights Addition to Gilpin Gardens subdivision, S17 T2S R72W. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0.

The Board of County Commissioners recessed and convened as the Local Liquor Licensing Authority.

**Liquor License Renewal Applications.**

Liquor Licensing Clerk Sharon Cate presented an annual renewal application for the retail liquor store license held by Underground, LLC, located at 15107 Highway 119, with a current expiration date of August 8, 2017. Commissioner Engels moved to approve the application at the local level, as presented, with a new expiration date of August 8, 2018. Commissioner Isenhart seconded the motion, which passed 3 to 0.

Liquor Licensing Clerk Sharon Cate presented an annual renewal application for the retail liquor store license held by Pickle Liquors, LLC, located at 661 Highway 46, with a current expiration date of August 27, 2017. Commissioner Isenhart moved to approve the application at the local level, as presented, with a new expiration date of August 27, 2018. Commissioner Engels seconded the motion, which passed by a vote of 3 to 0.

The Local Liquor Licensing Authority adjourned and reconvened as the Board of County Commissioners.

**Resolution #17-12—Appointing Emergency Management Director.** Sheriff Bruce Hartman and Sgt. Kevin Armstrong, Emergency Preparedness Manager, stated that the proposed resolution was necessary as required by the Colorado Disaster Emergency Act, and that some minor corrections had been made to the document. Commissioner Engels moved to adopt Resolution #17-12, as revised. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0.

**Clerk and Recorder's Monthly Report.** Clerk and Recorder Colleen Stewart reported on operations in her office for the month of May, 2017. She noted that soon the Secretary of State's Office would conduct a mock election in her office, as ongoing training for staff on how to register voters and how to look up voters in the system. She said the work would be done mostly in the SCORE system and that the exercise was not for election judges, as they are trained separately.

**Board of County Commissioners Status Reports.**

Notice of Public Meetings. The public meetings in the upcoming two weeks that could be attended by more than one Commissioner and at which public business may be discussed will include:

- Coffee with the Commissioners monthly open discussion forum, June 27, at the County shop in Rollinsville. The July will be held at the Wondervu Café; August in Central City.
- A work session with the Timberline Fire Protection District at 1:00 p.m.
- The Commissioners' weekly work session, June 29, 1:00 p.m.

Monthly Departmental Reports. The monthly departmental reports that had been submitted were discussed. Commissioner Watson noted that the Board had not been given a facilities report in quite some time and that she would discuss the question later in today's meeting when Public Works/Facilities Director Bill Paulman would be present. Later it was determined that Director Paulman would talk with Teryx, Inc., about possibly improving cell phone service at the Apex facility.

**County Logo.** Commissioner Watson stated that some time ago, the Board had approved \$400 to refresh the County logo, but the project was not successful. Today she asked the Board to approve additional funds up to a total of \$800 for a second designer. In response to a question from Commissioner Isenhart, Commissioner Watson cited three different styles: a refresh of the existing; a wood cut style option; and a new design to include a woman. Commissioner Engels moved to approve up to \$800 for refreshing the County logo. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0.

**Meeting Minutes.** Commissioner Engels moved to approve the Board of County Commissioners Regular Meeting Minutes for June 13, 2017. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0.

**Courthouse Renovations Discussion.** Public Works/Facilities Director Bill and Bill Harrington of Alpha Services, LLC, were present to talk with the Board about some proposed work within the Old Courthouse, and the cost of each type of work. They discussed the advantages and disadvantages of two types of flooring—carpet in most areas versus wood flooring throughout the first and second floors, with Commissioner Isenhart asking if they could receive some quotes on both types. Mr. Harrington said his company would have the quotes soon.

Commissioner Engels moved to authorize the publication of an RFP for: replacement of the existing carpet with wood flooring; interior painting; moving; and some asbestos abatement in the Old Courthouse. Commissioner Isenhart seconded the motion, which passed by a vote of 2 to 1, with Commissioner Watson voting against. Director Paulman emphasized that bonding would be required from each contractor, and that there would be complete compliance with the County's Procurement Policy.

**Recess.** At 9:55 a.m. Commissioner Engels moved to recess into Executive Session pursuant to C.R.S. 24-6-402(4)(b) for a conference with County Attorney Petrock for legal advice; and (4)(e) to determine a negotiating position; and (4)(f) to discuss personnel matters. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0. Executive Session ended at 11:20 a.m.

**Adjournment.** There being no further business to come before the Board, they adjourned at 11:21 a.m.

Signed this 11<sup>th</sup> day of July, 2017.