

MINUTES OF THE MEETING OF THE  
BOARD OF COUNTY COMMISSIONERS  
GILPIN COUNTY, COLORADO  
September 6, 2016

A regular meeting of the Board of County Commissioners of Gilpin County was held on September 6, 2016, at the Gilpin County Old Courthouse. Chair Linda Isenhart called the meeting to order at 9:00 a.m. In attendance were Chair Isenhart; Commissioner Buddy Schmalz; Commissioner Gail Watson; County Manager Roger Baker; County Attorney Jim Petrock; and Deputy Clerk to the Board Sharon Cate.

**GCART Certification of Recognition.** The Board of County Commissioners presented leaders of the Gilpin County Animal Rescue Team (GCART) with a Certificate of Recognition for the group's speedy response in accepting relocated animals from the Cold Springs fire area during early July. Norma Jones, Larry Sterling and Vicki Nemec (County Coordinator for GCART) were commended for a well-coordinated response and several days of quality care of the animals. Commissioner Isenhart thanked the group on behalf of the community.

**Resolution #16-09—Rescind Fire Ban of #16-06.** County Manager Baker advised the Board that Sheriff Hartman had rescinded the current fire restrictions and that the proposed resolution would codify that action. Commissioner Watson moved to adopt Resolution #16-09, "Rescinding Temporary Fire Restrictions Imposed by Resolution #16-06." Commissioner Schmalz seconded the motion, which passed by a vote of 3 to 0.

**Road Vacate Application—VPL #16-03.** Community Development Director Tony Petersen presented Matt Lindberg's application to vacate a non-maintained portion of Norton Drive that abuts his property—Lot 4, Chalet Park #1. Director Petersen stated that Mr. Lindberg does not expect that portion of road to ever be added to the County-maintained inventory and that his potentially affected neighbors had all signed an agreement concurring with the request and agreeing to grant an access easement to all owners served by that portion of dead-end road. Director Petersen added that Public Works/Facilities Director Bill Paulman had no objection. Director Petersen recommended approval of the application with the following two conditions:

1. All affected parties listed on attached Exhibit B shall grant to one another a 30-foot-wide non-exclusive access easement located 15 feet on either side of the centerline of the existing Norton Drive right-of-way.
2. Title to the vacated road shall vest to the abutting land in accordance with State Statute.

Commissioner Watson moved to approve VPL #16-03 for Matt Lindberg with the above-listed conditions. Commissioner Schmalz seconded the motion, which passed by a vote of 3 to 0.

**Boundary Line Elimination Application—BLE #16-03.** Community Development Director Tony Petersen presented a Boundary Line Elimination (BLE) application for property owners Carl Schembri and Bonanza Land, LLC, saying that it would eliminate one boundary line, but would still result in two separate parcels. He explained the benefits of the proposed configuration and recommended approval. Mr. Schembri was present and stated his intentions for the property. Commissioner Schmalz moved to approve BLE #16-03 for Carl Schembri and Bonanza Land, LLC, reconfiguring the Isabelle Lode and the Prompt Pay Lode to create two new parcels, Parcel A and Parcel B, respectively. Commissioner Watson seconded the motion, which passed by a vote of 3 to 0.

**Proposed Reorganization of Facilities Division.** Public Works/Facilities Director Bill Paulman proposed a reorganization of the Facilities division of his department due to the past year's exit of the long-time Facilities Maintenance Supervisor and a senior Maintenance Technician, and the increasing work load. Director Paulman's proposal was made in two parts:

1. Combine the Facilities Project Coordinator duties with the Facilities Maintenance Supervisor duties, increasing the salary to start at mid-range; the proposed reorganization reverts the Project Coordinator/Maintenance Technician position back to a Maintenance Technician position.
2. Add a new full-time employee in the position of Maintenance Worker.

Human Resources Manager Susie Allen was also present and referred to the County's Compensation Guidelines regarding promotions and salary changes; she cautioned that increasing starting salaries for individual positions could prompt similar proposals from other departments. Discussion followed on the use of temporary workers and timing this request with this year's budget hearings beginning in October; part two of the request will likely be addressed then.

Commissioner Schmalz moved to approve revising the job description from Facilities Maintenance Supervisor to the new Facilities Maintenance Supervisor and Project Manager, at a starting hourly wage of \$27.58. Commissioner Watson seconded the motion, which passed by a vote of 3 to 0.

**County Manager Status Report.** County Manager Baker had left the Board of County Commissioners meeting to attend a rulemaking workshop at the Division of Gaming. Commissioner Watson stated she wanted see County Manager Baker's bi-monthly updates, as had been requested.

**Legal Status Report.** County Attorney Jim Petrock advised the Commissioners on the following legal issue:

1. The grant agreement by Gilpin and Clear Creek counties for a grant from the Department of Local Affairs for a broadband study has been reviewed by Petrock and Fendel, P.C. and was found to be in good order.

## **Board of County Commissioners Status Reports.**

Notice of Public Meetings. The public meetings in the upcoming two weeks that could be attended by more than one Commissioner and at which public business may be discussed will include:

- Two work sessions after today's regular meeting to discuss a proposal to install a hot tub at the Community Center, and to discuss some proposed sign code revisions.
- A work session with Central City Council to discuss an Intergovernmental Agreement for Law Enforcement Services, tonight at 6:00 p.m.
- The monthly Gilpin Ambulance Authority meeting on September 14.

CCI Legislative Committee Appointment. In accordance with Colorado Counties, Inc.'s bylaws, the Legislative Committee develops policy statements for consideration by the full membership, and develops and adopts priorities for CCI's legislative agenda. Commissioner Schmalz moved to appoint Commissioner Watson as Gilpin County's Committee member. Commissioner Isenhart seconded the motion, which passed by a vote of 3 to 0.

Underfunded Courthouse Facility Grant. Commissioner Watson presented material on the Underfunded Courthouse Facility grants, which are now open for applications; only counties meeting certain criteria for population, per capita income, property tax revenue and percentage of the population below the poverty line are eligible, and it has been determined that Gilpin County is eligible. Grant applications are due September 30, and the total to be awarded is around \$2 million. Commissioner Watson suggested the possibility of applying for the roof repair for the Justice Center, which in January had been estimated at \$900,000. Public Works/Facilities Director Bill Paulman joined the discussion and explained the problems with the roof, and whether or not the work could be done in sections.

After further discussion, Commissioner Watson moved to have Director Paulman and County Manager Baker work on ascertaining what work we need to have done and make a recommendation as to what the application should include. Commissioner Schmalz seconded the motion, which passed by a vote of 3 to 0.

Gilpin County Arts Association. Commissioner Watson stated that the Gilpin County Arts Association has requested a letter of support from the Board of County Commissioners for their State Historical Fund grant. The Association operates from what they believe is the oldest public building in Colorado, but as such, it has no heating system and is therefore usable only four months per year. Brief discussion followed, with the Board agreeing to send a letter of support, which Commissioner Watson will write.

Rural Philanthropy Days. Commissioner Watson informed her fellow Commissioners that the organizers of Heart of Colorado Rural Philanthropy Days had asked each member to contribute a basket of local items for a raffle at an upcoming event; she proposed an amount of \$50 to spend on the items. Commissioner Isenhart moved to spend up to \$50 for items to fill a basket for the Rural Philanthropy Days event. Commissioner Watson seconded the motion, which passed by a vote of 2 to 1, with Commissioner Schmalz voting against, saying all of the items should be donated.

**Meeting Minutes.** Commissioner Watson moved to approve the Board of County Commissioners Meeting Minutes for August 23, 2016. Commissioner Schmalz seconded the motion, which passed by a vote of 3 to 0.

**Public / Press Comment.** John Scarffe, reporter for the *Mountain-Ear*, said he was able to hear the Commissioners much better today.

**Adjournment** There being no further business to come before the Board, they adjourned at 10:12 a.m.

Signed this 04<sup>th</sup> day of October, 2016.