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Request for Proposal (RFP)

Rodeo Performance

Issued by: Gilpin County Fair

1. Overview

Gilpin County Fair

The 2017 Gilpin County Fair will be celebrating its 25th Anniversary with exciting activities and performances for all ages. Enjoy free rides, a rodeo, petting zoo, merchandise booths, contests and much more. Join us August 19 and 20, 2017 at the Gilpin County Fairgrounds (located outside Black Hawk, CO). For more information, please visit GilpinCountyFair.com.

Rodeo Performance

Gilpin County Fair is seeking to provide an exciting, family-friendly rodeo performance the afternoon of Saturday, August 19, 2017. A minimum of 4 events should take place, lasting approximately 2 hours.

2. Service/Requirements

The Contractor must provide:

- a. One 2-hour rodeo performance including at least 4 different events.
 - i. Two of the events must be bull riding and mutton busting.
 - ii. Events may be traditional rodeo events or ranch rodeo events.
- b. Cowboys for an autograph session.
- c. Awards ceremony, possibly at a different location.
- d. Added money and prizes for the Rodeo.
- e. All stock necessary for the event.
- f. All necessary personnel including, but not limited to:
 - i. Judges and flaggers
 - ii. Announcer
 - iii. Office personnel including secretary and timers
 - iv. Bull fighters, pickup men and animal handlers
- g. A clown for entertainment.
- h. Veterinary care for any animals used in or associated with the Rodeo.

- i. Public liability and property damage liability Insurance with “Gilpin County” as additional named insured in the amount of \$1,000,000/\$2,000,000.
- j. Contractors must not employ illegal aliens.

Gilpin County Fair may provide:

- a. Arena, bucking chutes, roping chutes, crows nest with sound system.
- b. Reasonable arena preparation and maintenance.
- c. Animal pens and water troughs.
- d. Hay suitable for cows and horses.
- e. Up to 6 cabin/hotel rooms.
- f. Ambulance stationed during the event.

3. Submission Guidelines

Proposals must include:

- a. General outline of the Rodeo with proposed events.
- b. Pricing for the full event.
- c. Approximate event payout distributions.
- d. List of at least 3 other fairs/organizations you have contracted with previously.

Submission

Proposals must be submitted in writing and received no later than 5:00 p.m. February 10, 2017.

For questions, please contact Heather Pearce (303) 582-9106.